Cutco Cutlery Sharpening/Repair   
322 Houghton Avenue   
Olean, NY 14760

Your Name

Your Address

I am writing to have my [INSERT QUANTITY + TYPE OF KNIVES HERE] cutlery serviced. I want these knives [SHARPENED or REPAIRED]. I have attached a check for [$INSERT DOLLAR AMOUNT] to cover shipping.

Please send the serviced cutlery to me at:

Your Name

Your Address

City, State, Zip

Thank your for your assistance,

Sincerely,

Your name